

MERGE AND STANDARDIZE

3 mismatched sales exports in. 1 clean Excel file out: 4,489 checked rows.

Delivered as one Excel file: every order line in one layout, a validation report, and a short list of questions.

The problem: three months of sales in three files that do not match: other columns, other date and number formats, and lines that are in two files.

BEFORE lines from each of the three files, as they arrived

sales-export_2026-07.csv

month-first dates | \$ amounts stored as text

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Order No,Order Date,Cust ID,Customer,SKU,Description,Qty,Unit Price,Line Total,Tax,Rep,Region
100101,07/01/2026,C-1048,ÉLECTRICITÉ ORVIÉTAN LTÉE,083346,"Roofing nail 1 in, 25 lb box",24,$64.01,"$1,536.24",,$230.05
100101,07/01/2026,C-1048,ÉLECTRICITÉ ORVIÉTAN LTÉE,063470,"Copper pipe type L, 1 in x 12 ft",100,$50.21,"$5,021.00",,$75
100102,07/01/2026,C-1034,UMBERLEY CARPENTRY INC,031315,Caulk clear 300 mL,1,$5.55,$5.55,$0.72,MAREN HOLT,Ont.
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sales-export_2026-08.xlsx

its own column names | dates as 1-Aug-26 | item codes that lost their zeros

Date	Invoice #	Customer Name	Account	Item Code	Item	Qua
1-Aug-26	100664	Harlowe Contracting Ltd.	C-1021	96083	Insulation batt R20 15 in	
1-Aug-26	100664	Harlowe Contracting Limited	C-1021	43673	Plywood 4 x 8, 5/8 in	
1-Aug-26	100665	Stanmoor Contracting Co.	C-1032	1734	Wire nut yellow; bag of 100	

ventes-export_2026-09.csv

semicolons | day-first dates | decimal commas

```
OrderID;OrderDate;CustomerNo;CustomerName;ProductCode;ProductName;Units;UnitPrice;DiscPct;NetAmount;TaxAmount;SalesRep;
101208;01/09/2026;C-1010;Tavishaw Drywall Ltd.;046890;Breaker 15 A single pole;5;11.50;;57.50;7.48;Maren Holt;ON;
101208;01/09/2026;C-1010;Tavishaw Drywall Ltd.;014315;PVC elbow 90, 1 in;50;3.92;;196.00;25.48;Maren Holt;Ontario;
101209;01/09/2026;C-1036;Whinmoor Builders Ltd.;080045;Hose bib frost free, 12 in;100;26.16;12.5;2 289.00;297.57;Tomas
```



AFTER the same lines in the delivered file (8 of its 17 columns)

sales_merged_2026-10-03.xlsx									4,489 rows
A1	fx	Order No							
		A	B	E	F	G	H	I	J
1		Order No ▼	Order Date ▼	Item Code ▼	Description ▼	Qty ▼	Unit Price ▼	Discount % ▼	Line Total ▼
2		100101	2026-07-01	083346	Roofing nail 1 in, 25 lb box	24	64.01		1,536.24
3		100101	2026-07-01	063470	Copper pipe type L, 1 in x 12 ft	100	50.21		5,021.00
4		100102	2026-07-01	031315	Caulk clear 300 mL	1	5.55		5.55
1549		100664	2026-08-01	096083	Insulation batt R20 15 in	2	64.23		128.46
1550		100664	2026-08-01	043673	Plywood 4 x 8, 5/8 in	50	53.87		2,693.50
1551		100665	2026-08-01	001734	Wire nut yellow; bag of 100	100	6.15		615.00
3014		101208	2026-09-01	046890	Breaker 15 A single pole	5	11.50		57.50
3015		101208	2026-09-01	014315	PVC elbow 90, 1 in	50	3.92		196.00
3016		101209	2026-09-01	080045	Hose bib frost free, 12 in	100	26.16	12.5	2,289.00
Sales Validation Questions Repeats removed Cleanup steps Change log									

4,489

order lines, one layout

9 of 9

control totals matched to the cent

50

repeated lines caught between files

9

problems caught and listed, none guessed

WHAT WAS DELIVERED

- All 4,489 order lines on one tab, in one layout, each traced back to its file and row
- Three ways of writing dates and amounts made one; item codes given back their zeros
- A validation report, cleanup steps for next month's files, and a counted change log

THE CHECKS

- Every line accounted for: 4,539 in, 4,489 kept, 50 repeats listed once
- Quantity, line total and tax matched for each file, to the cent
- Caught: a file total off by 412.50, 3 line totals that do not multiply out, 2 lines that differ between files
- Nothing guessed or corrected: 9 short questions come with the file

Advanced cleanup: up to 10 files or 100,000 rows, validation report, and a written column map with a rule for each column. Delivery: 4 days.

Have files that do not line up?

Send a sample of your files. You get a fixed price and a delivery date before any work starts.

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